



ADDENDUM #1

To: All Companies Interested in Submitting a Proposal
From: Rebecca Johnson, CPPB, Purchasing Agent
RFP: Golf Point of Sale System (RFP #PUR0518-188); Dated: June 12, 2018
Subject: Addendum #1 (1 page)
Date: June 25, 2018

The following questions and/or clarifications were asked relative to the above-listed Request for Proposal. This memo is sent for clarification to all companies to whom the RFP was sent.

1. **Question:** Can companies from outside the USA submit a proposal for this project?

Answer: All proposals submitted to the Office of the City Clerk prior to the submittal deadline will be evaluated.

2. **Question:** Will the awarded vendor need to come to Cedar Rapids for meetings?

Answer: If all potential concerns with the Point of Sale System can be addressed remotely the vendor will not necessarily be required to come on site in Cedar Rapids; however, the ability to do so may be considered by the evaluation committee if it is determined to be beneficial to the City.

3. **Question:** Can the required tasks for the project be performed outside the USA?

Answer: See answer to Question 2 above.

4. **Question:** Can proposals be submitted via email?

Answer: No. Electronic proposals are not acceptable. All proposals must be printed and submitted with the required number of copies in a sealed envelope/package to the Office of the City Clerk, as instructed in the RFP (page 3).

The Purchasing Services Division will accept written questions regarding the Request for Proposal until 3:00 p.m. CDT on Thursday, June 28, 2018. Fax (888) 815-3659 or e-mail (r.johnson2@cedar-rapids.org) all questions to Rebecca Johnson. Any and all questions will be responded to in the form of written addenda to all Proposers. All addenda that you receive shall become a part of the contract documents and shall be acknowledged and dated on the bottom of the Signature Page (Attachment C). The deadline for proposal submittal is Thursday, July 12, 2018 before 3:00 p.m. CDT.
